

FORT CALGARY VOLUNTEER POSITION DESCRIPTION

Position Title:	School Program Facilitator, Life and Times of Captain Deane
Volunteer Coordinator:	Dianne Precosky
Supervisor:	Kelsey Ross, Education Coordinator
Time Commitment:	min. 3 hours per week on a regular schedule or by monthly sign-on
Shift:	Monday to Friday, 9:00 a.m. – 11:30 a.m. or 12:00 p.m. – 1:30 p.m. Flexibility with times is required to meet the needs of the individual classes.
Location:	Colonel James Walker Learning Centre, 1888 Barracks and Interpretive Centre
Uniform:	Navy, black or khaki pants, light/white shirt or red Fort Calgary shirt (provided), black polar fleece Fort Calgary vest (provided) and nametag (provided).
Duties:	<p>Deliver curriculum based historical school programs to groups of students.</p> <p>The Life and Times of Captain Deane Program consists of 4 components:</p> <ul style="list-style-type: none">• <i>Introduction</i> – Present information on the life of Captain Deane and the history of the Deane House using illustrated flashcards.• <i>Life and Times Activity</i>-Help students to investigate the roles of Calgary community members in the time of Captain Deane using role play, costumes and artifact-handling.• <i>Recruitment and Ranks Activity</i> – Role-play with the students through a RNWMP inspection, drill and patrol for a wanted cattle thief.• <i>Conclusion</i> – Review, thank students and answer questions• Duties include the set up and clean up of program materials. If you are absent, contact fellow School Program Facilitators to find a replacement. <p>If possible, be available as a relief volunteer, on occasion.</p>

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- Qualifications:**
- Comfortable presenting to large groups of children.
 - Interest in history and education.
 - Must enjoy working with the public.
 - Requires only people skills; computer skills not required.
 - Fluency in English is required.
 - Must complete a Police Security Check.
- Volunteer Support:**
- Individual training as required.
 - Group training in September.
 - Fort Calgary 101 Course.
 - Manual provided.
 - Education Coordinator will provide ongoing feedback and support.
- Benefits:**
- Experience working in an education environment.
 - Acquire historical knowledge.
 - Opportunity to volunteer with others who have similar interests.
 - Volunteer recognition program.
 - Social gatherings.
 - Free parking.
 - Coffee and treats.