

## FORT CALGARY VOLUNTEER POSITION DESCRIPTION

Position Title:	Winter Carnival Stroller Check-In Attendant
Number Required:	Four volunteers. Two per shift.
Volunteer Coordinator:	Dianne Precosky
Supervisor:	Katie Murray, Events Coordinator
Time Commitment:	Monday, February 20, 2012 (Family Day) 10:00 A.M. – 1:00 P.M. or 1:00 P.M. – 4:00 P.M.
Location:	Fort Calgary Interpretive Centre, 750 - 9 Ave S.E.
Duties:	Hand out claim checks to visitors as they bring their strollers to the Sir Denny Room for storage. As well, put claim checks on the strollers. Using the claim checks, give back strollers to the visitors when they come to pick them up.
Qualifications:	Must enjoy working with children and the general public. Reliable and prompt.
Uniform:	Dress appropriately for a family setting.
Orientation and Training:	Orientation will be given during interview/registration process. Volunteers will be contacted by email or phone a few days before the event to communicate any updates or changes.
Benefits:	Lunch will be provided as well as beverages and treats. Free parking. Opportunity to socialize. Chance to learn about Calgary's history.