

## FORT CALGARY VOLUNTEER POSITION DESCRIPTION

Position Title:	School Program Facilitator, Citizens Calgary
Volunteer Coordinator:	Dianne Precosky
Supervisor:	Kate Schutz, Education Coordinator
Time Commitment:	3 hours per week on a regular schedule or by monthly sign-on
Shift:	Monday to Friday, 9:00 a.m. – 11:30 a.m. or 12:00 p.m. – 1:30 p.m. Flexibility with times is required to meet the needs of the individual classes.
Location:	Colonel James Walker Learning Centre, 1888 Barracks and Interpretive Centre
Uniform:	Navy, black or khaki pants, light/white shirt or red Fort Calgary shirt (provided), black polar fleece Fort Calgary vest (provided) and nametag (provided).
Duties:	<p>Deliver curriculum based historical school programs to groups of students particularly those in grades three and four.</p> <ul style="list-style-type: none"><li>• Guide students and adult leaders in a discussion about quality of life and help students become “history detectives” by looking through the luggage of real-life Calgary characters from the four early communities (the First Nations, Settlers, NWMP and Missionaries).</li><li>• Help students discover what it means to be an active citizen, historically and in the present, and encourage participation in a project which improves and meets the needs of our Calgary community.</li></ul>
Qualifications:	<p>Comfortable presenting to large groups of children. Interest in history and education. Must enjoy working with the public. Requires only people skills; computer skills not required. Fluency in English is required. Must complete a Police Security Check.</p>

Volunteer Support:

Individual training as required.  
Group training in September.  
Fort Calgary 101 Course.  
Manual provided.  
Education Coordinator will provide ongoing feedback and support.

Benefits:

Experience working in an education environment.  
Acquire historical knowledge.  
Opportunity to volunteer with others who have similar interests.  
Volunteer recognition program.  
Social gatherings.  
Free parking.  
Coffee and treats.