

## FORT CALGARY VOLUNTEER POSITION DESCRIPTION

Position Title:	School Program Facilitator, Calgary: A Prairie Community
Volunteer Coordinator:	Dianne Precosky
Supervisor:	Kelsey Ross, Education Coordinator
Time Commitment:	min. 3 hours per week on a regular schedule or by monthly sign-on
Shift:	Monday to Friday, 9:00 a.m. – 11:30 a.m. or 12:00 p.m. – 1:30 p.m. Flexibility with times is required to meet the needs of the individual classes.
Location:	Colonel James Walker Learning Centre, 1888 Barracks and Interpretive Centre
Uniform:	Navy, black or khaki pants, light/white shirt or red Fort Calgary shirt (provided), black polar fleece Fort Calgary vest (provided) and nametag (provided).
Duties:	<p>Deliver curriculum based historical school programs to groups of students.</p> <ul style="list-style-type: none"><li>• <i>Introduction</i>– Using models representing various periods of settlement in early Calgary, tell the story of Calgary’s development by making a floor-sized map for the children.</li><li>• <i>Cultures and Celebrations</i> – Facilitate half of the class into costumes to learn about the cultures of early Calgary communities. Guide the students to learn how each community celebrates through artifact handling and inquiry based questioning.</li><li>• <i>Conclusion</i> – Complete the map of Calgary discussing what has changed and what has remained in Calgary’s development to the present.</li><li>• Duties include the set up and clean up of program materials. If you are absent, contact fellow School Program Facilitators to find a replacement.</li></ul> <p>If possible, be available as a relief volunteer, on occasion.</p>
Qualifications:	<p>Comfortable presenting to large groups of children. Interest in history and education. Must enjoy working with the public. Requires only people skills; computer skills not required.</p>

Fluency in English is required.  
Must complete a Police Security Check.

**Volunteer Support:**

Individual training as required.  
Group training in September.  
Fort Calgary 101 Course.  
Manual provided.  
Education Coordinator will provide ongoing feedback and support.

**Benefits:**

Experience working in an education environment.  
Acquire historical knowledge.  
Opportunity to volunteer with others who have similar interests.  
Volunteer recognition program.  
Social gatherings.  
Free parking.  
Coffee and treats.